

LIST LEAD ASSIGNMENT PRIORITY

1.

Equitable* distribution
between all leads,
especially for 2+
coverage

2.

EBD workers with EBD background leads
and Family/CC workers with Family/CC
background leads**

3.

Workers assigned to leads from their
county

4.

Do the best you can

*Equitable does not always mean equal. When possible/known, try to keep in mind factors that impact the amount of time a lead is available or the time a task takes. Some examples:

- EBD/LTC 2+ workers will likely take longer to cover, especially for a non-EBD background lead
- Leads who are out or unavailable part of the day may have less time to work on lists
- Most leads have limited caseloads, so they are unlikely to take significant time to cover

If you find you have an excessive amount of workers per lead, send an email out to the Leads distribution list asking for any volunteers. Typically, 2+ers of more than 3 for Fam/CC and 2 for EBD/LTC, or more than 5 total workers per lead is excessive, but use your best judgement and when in doubt, ask for help 😊

**Lead Info

Name	County	Email	Area of expertise
Cindi Hildebrand	Adams	cindi.hildebrand@co.adams.wi.us	Family/CC
Elizabeth Behm (Lane)	Columbia	elizabeth.behm@columbiacountywi.gov	EBD/LTC
Jen Swenson	Columbia	jennifer.swenson@columbiacountywi.gov	Family/CC
Cathy Schultz	Dodge	cschultz@co.dodge.wi.us	EBD/LTC
Shelly (Michelle) Kirchoff	Dodge	mmkirchoff@co.dodge.wi.us	Fraud
Erin Falcon	Dodge	efalcon@co.dodge.wi.us	Family/CC
Jeremiah Cook	Dane	cook.jeremiah@danecounty.gov	EBD/LTC
Chee Xiong	Dane	xiong.chee@danecounty.gov	Family/CC
Robyn Johnson	Dane	johnson.robyn@danecounty.gov	Training
Jesus Sanchez	Dane	sanchez.jesus@danecounty.gov	EBD/LTC
Tracy Kok	Dane	kok.tracy@danecounty.gov	Family/CC
Lisa Danowski	Dane	danowski.lisa@danecounty.gov	EBD/LTC
Patty Porto-Sanchez	Dane	porto-sanchez.patricia@danecounty.gov	Family/CC
Paul Unger	Dane	unger.paul@danecounty.gov	Family/CC
Jackie Benford	Dane	benford.jacqueline@danecounty.gov	EBD/LTC
Heidi Van Landingham	Dane	vanlandingham.heidi@danecounty.gov	Family/CC
Tanya Ballinger	Dane	ballinger.tanya@danecounty.gov	Family/CC
April Lee	Juneau	alee@co.juneau.wi.us	Family/CC
Mandy Oman	Richland	amanda.oman@co.richland.wi.us	Family/CC
Melissa Klamer	Sauk	melissa.klamer@saukcountywi.gov	Family/CC
Brad Schwartz	Sauk	brad.schwartz@saukcountywi.gov	EBD/LTC
Trish Kelly	Sheboygan	trish.kelly@sheboygancounty.com	Family/CC
Kris Schmidt	Sheboygan	kristine.schmidt@sheboygancounty.com	Family/CC
Evan Gilbert	Sheboygan	evan.gilbert2@sheboygancounty.com	Family/CC