

FoodShare Reporting Requirements Call Script for Income Maintenance Agencies

Timeline

Starting March 1, 2019, income maintenance workers must use this revised script to verbally explain FoodShare reporting requirements to applicants and members during a FoodShare interview.

Background

To comply with the U.S. Department of Agriculture Food and Nutrition Service, workers must verbally provide reporting requirement information to applicants and members. This includes information about the reporting timeframe for changes to income, household composition, and expenses; the requirement to complete a Six-Month Report form; and changes to an able-bodied adult without dependent's (ABAWD's) work hours.

Hmong Script

[This script should be read while a worker is on the FoodShare Budget page. The worker will need to reference this page to identify which section to read to the applicant or member.]

Introduction

*[Read this section for **all** interviews.]*

Kuv yuav qhia koj txog cov txheej txeem lis ntaub ntawv thov nyiaj pab thiab cov kev tswj kom ceeb toom nyob rau ntawm FoodShare. Lwm cov kev pab muaj txiaj ntsim zoo uas koj thov los yog koj tau yuav muaj cov kev tswj txawv. Koj yuav tau txais ib tsab ntawv teev qhia txog cov kev tswj kom ceeb toom raws li cov hom kev pab muaj txiaj ntsim zoo uas koj muaj npe tau.

Yog txiav txim pom tias koj tsim nyog tau cov nyiaj muas noj FoodShare, koj muaj txoj cai yuav tsum txais ntawv faj seeb qhia rau koj txog kev lis koj cov ntaub ntawv ua npe thov nyiaj txog qib twg ua ntej li peb caug hnuv tom qab koj ua ntawv thov tag. Yog tias koj tsim nyog tau cov kev pab kom ceev dua, tej zaum koj yuav tau cov nyiaj pab li xya hnuv.

*Read **one** of the following sections based on household income level.]*

Section 1: Reporting requirements for HREG, EBD/FEBD, SHOM, and SMIG households

[Read this section if the food unit is below 130% of the federal poverty level.]

Rau FoodShare, koj yuav tsum tau ceeb toom qhia yog koj lub tsev neeg qhov nyiaj hli tau ntau tshaj ib puas peb caug feem pua ntawm tsoom fwm teb chaws qib kev txom nyem rau lub tsev neeg muaj zoo li koj lub. Koj yuav tau txais ib tsab ntawv qhia rau koj txog qhov nyiaj uas koj lub tsev neeg tau kiag. Yuav tsum ceeb toom qhia kev hloov ntawm koj qhov nyiaj tau ua ntej li hnuvkaum ntawm lub hlis yuav los.

Koj puav leej yuav tsum tau ua tsab ntawv Ceeb Toom Rau Hli Ib Zaug Twg qhia txog cov muaj tshiab ntawm koj lub tsev neeg muaj pes tsawg leej, chaw nyob, nyiaj txiag tau thiab cov nuj nqis muaj. Koj yuav tau txais tsab ntawv no li hauv tsib lub hlis. Koj ua tau tsab ntawv sau los

yog ua hauv tshuab hluav taws xob saum huab cua ntawm ACCESS qhov vas sab kom tau cov nyiaj pab no txuas mus ntxiv. Yog koj tsis xa tsab ntawv ceeb toom no ua ntej lub hli thib rau hauv lub caij nyoog txuas ntaub ntawv tau nyiaj pab, yuav muab koj cov nyiaj txiav tu.

Thov faj seeb tias cov tsev neeg nquag tsiv thiab cov tsev neeg tsis muaj vaj tse nyob tsis tag yuav ua tsab ntawv Ceeb Toom Rau Hli Ib Zaug Twg vim lawv yuav tau txuas ntaub ntawv tau nyiaj pab rau lub hlis ib zaug twg lawm. Ntxiv mus, cov laus neeg, cov neeg dig muag thiab cov tsev neeg puas ib ce tsis taus uas tsis khwv tau nyiaj tsis tag yuav ua tsab ntawv Ceeb Toom Rau Hli Ib Zaug Twg.

Koj los yog ib tug neeg hauv koj lub tsev neeg yuav tsum muaj raws li cov kev tswj txog kev ua hauj lwm rau ib lub sij hawm twg hauv koj lub caij nyoog txuas ntaub ntawv tau nyiaj pab kom koj tau cov nyiaj muas noj FoodShare txuas mus ntxiv. Kom muaj faws li cov kev tswj txog kev ua hauj lwm, koj yuav tsum ua hauj lwm los yog koom ib txoj kev pab txog kev ua hauj lwm tsawg kawg li yim caum teev hauv ib hlis twg. Yog koj cov sij hawm ua hauj lwm tsawg dua yim caum teev ib hlis twg, koj yuav tsum tau ceeb toom qhia qhov hloov ua ntej hnuabkaum ntawm lub hlis yuav os.

Section 2: Reporting requirements for HCAT households

[Read this section if the household is at or above 130% of the federal poverty level.]

Koj yuav tsum tau sau kom tiav Daim Ntawv Hais Qhia Txog Rau-Hli uas yuav nug txog koj tsev neeg, chaw nyob, nyiaj khwv tau los, thiab cov kev siv nyiaj. Koj yuav tau txais daim ntawv no li uas 5 lub hlis tom qab. Koj yuav tsum sau kom tiav daim ntawv lossis teb daim ntawv hauv internet ntawm ACCESS es koj thiaj yuav tau txais kev pab txuas ntxiv. Yog tias koj tsis xa daim ntawv hais qhia no thaum lub hli thib 6, koj cov nyiaj pab yuav xaus.

Koj los yog ib tug neeg hauv koj lub tsev neeg yuav tau muaj raws li cov kev tswj txog kev ua hauj lwm thiaj li yuav tau cov nyiaj muas noj FoodShare txuas mus ntxiv. Kom muaj raws li cov kev tswj txog kev ua hauj lwm, koj yuav tsum ua hauj lwm los yog koom ib txoj kev pab txog kev ua hauj lwm tsawg kawg li yim caum teev hauv ib hlis twg. Yog koj cov sij hawm ua hauj lwm tsawg dua yim caum teev ib hlis twg, koj yuav tsum tau ceeb toom qhia qhov hloov ua ntej hnuabkaum ntawm lub hlis yuav los.

Closing

[Read this section for all interviews.]

Cov kev tswj kom ceeb toom no tsuas yog rau koj cov nyiaj muas noj FoodShare xwb. Koj yuav tau muab koj cov ntawv los tshab xyuas kom paub tseeb txog cov kev tswj kom ceeb toom rau lwm cov kev pab muaj txiaj ntsim zoo uas koj tau txais. Yog koj muaj lus nug los yog xav ceeb toom qhia tej yam kev hloov, thov txuas mus rau koj qhov account hauv ACCESS ntawm access.wisconsin.gov, los yog hu rau peb lub chaw khiav dej num ntawm **<consortium number>**. Yog koj tsis xa cov ntaub ntawv pov thawj rau cov kev hloov uas yuav tsum muaj, yuav muab koj cov nyiaj txiav tu. Koj yuav tau txais ib tsab ntawv qhia yog tias yuav txiav tu koj cov nyiaj. Yog koj tsis ceeb toom qhia txog yam kev hloov uas yuav tsum tau qhia thiab koj tau cov nyiaj uas koj tsis tsim nyog tau, tej zaum koj yuav raug them rov qab cov nyiaj no.

Koj puas muaj lus nug txog kev ceeb toom qhia cov kev hloov?