# FSET CHILDCARE APPROVAL

Participants may receive childcare for participation in FSET only for Employment Search and Work Experience activities that are on the Employability Plan. All other activities listed in the EP are not eligible for Wisconsin Shares. The FSET schedule needs to be documented in Case Comments (we now have to know what time they are doing their job search/work experience)

All activities eligible for childcare coverage should occur between 7:00 AM and 5:00 PM Monday through Friday. For families with school age children, FSET activities should occur during school hours ( i.e. no FSET child care for school age kids). Child care authorizations are written for the duration of the EP.

Note: For parents in college, FSET does not meet the Work Requirement for Wisconsin Shares. The person has to be employed at least 20 hours a month to get a Child Care auth for attending college. For parents in FSET and in college, Child Care can only be authorized for the FSET hours for the employment search/work experience activity, if they are not also working 20 hours/month.

Steps to view the FSET EP:

In CWW enter the person's SSN or PIN in the Quick Select to bring up the Individual Summary page. On that page select the option for "View FSET Participant Summary"

**Individual Summary**                                                    Reset

| Individual | | | |
|---|---|---|---|
| Name: | ▇▇▇▇▇ | PIN: | ▇▇▇▇▇ |
| Associated PIN(s): | | | |
| Alias(es): | | | |
| SSN: | ▇▇▇▇▇ | MCI ID/MAID: | ▇▇▇▇ |
| Gender: | **FEMALE** | Birth Date: | |
| Language: | **ENGLISH** | Cleared: | **YES** |
| Where? | **RFA/Case** | | |

**Query**

○ View Individual Eligibility History
○ View Individual Participation History
○ View Individual DX Discrepancy History

**Send Information**

○ Resend Eligibility Information to MMIS

**FSET Participation**

○ View FSET Participant Summary
○ View FSET Referrals

**RFAs, Cases, Applications and Unsubmitted Requests**

| | Status: | **OPEN** | Case Closed Date: | **N/A** |
|---|---|---|---|---|

Once you are on the Participant Summary page, you can access the FSET tools in the navigation menu. Select Employment Plan, and the Summary option.

This will bring you to the Employability Plan Summary. Here you can see the activities on the Employability Plan, the hours scheduled per week, and the begin and end dates of the plan: