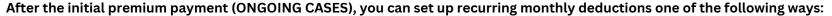




Ref: OPS Memo 25-16

Initial (first) MAPP premium can be paid online in <u>ACCESS</u> (<u>ACCESS in Spanish</u>) or the <u>MyACCESS</u> mobile app or by mailing a check or money order. You can make your initial premium payment and one-time payments the following ways:

- Online in ACCESS (ACCESS in Spanish) or the MyACCESS mobile app with a:
 - Checking account or savings account
 - o Credit card or debit card
- By mailing a check or money order to:
- Medicaid Purchase Plan Program
- WI Dept of Health Services
- PO Box 93187
- Milwaukee, WI 53293-0187



- Online with ACCESS AutoPay in ACCESS (ACCESS in Spanish) with a:
 - Checking account or savings account
 - Credit card or debit card
- Through Electronic Funds Transfer (EFT). Fill out the Member/Employer Electronic Funds Transfer for Medicaid Purchase Plan Premiums, F-13023 to pay from a:
 - Checking account
 - Savings account
- With wage withholding if offered by your employer. Work with your employer to fill out the <u>Medicaid Purchase Plan Premium Employer Wage Withholding, F-13024</u> form to have the amount taken out of your paycheck

Members are no longer able to bring a check or money order to their local agency to pay their premium, except in very limited circumstances.

- We are obligated to assist members that need help to pay their premium online through ACCESS (help with set-up) or help in mailing their check or money order (could be stamp/envelope).
- In-person premium payments will be processed by agencies only in very limited circumstances, when all of the following are met:
- o Member is not able to pay their premium online; and
- o Their benefits will end before the payment, if mailed, can be processed; and
- o The member has a specific and immediate medical need, where a delay in the beginning of benefits or a temporary closure of benefits will result in not being able to get a prescription, not being able to attend a medical appointment, or loss of long-term care services before the premium can be processed.