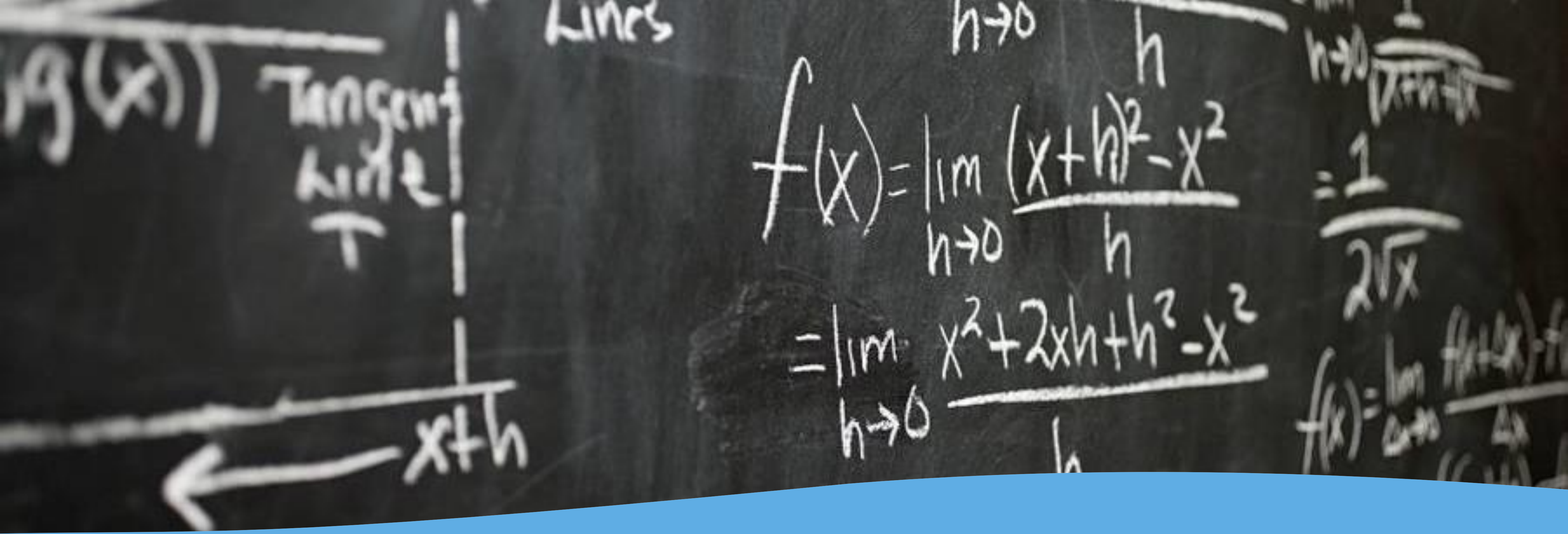
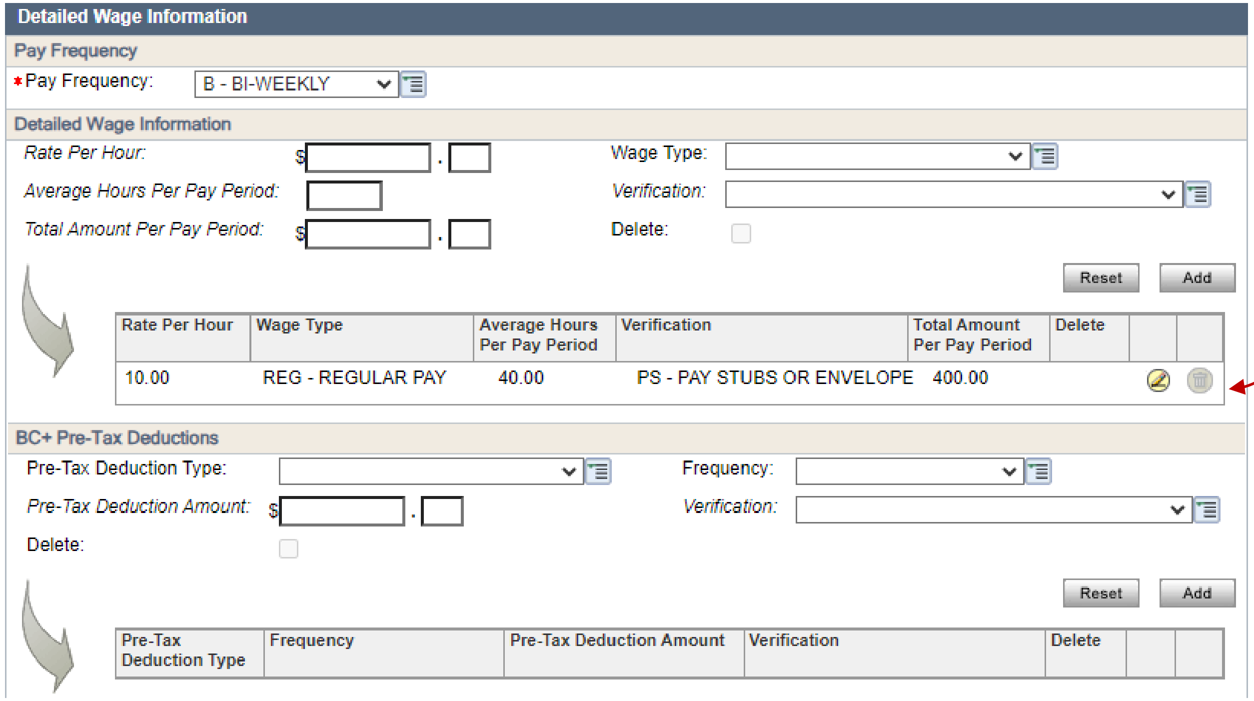
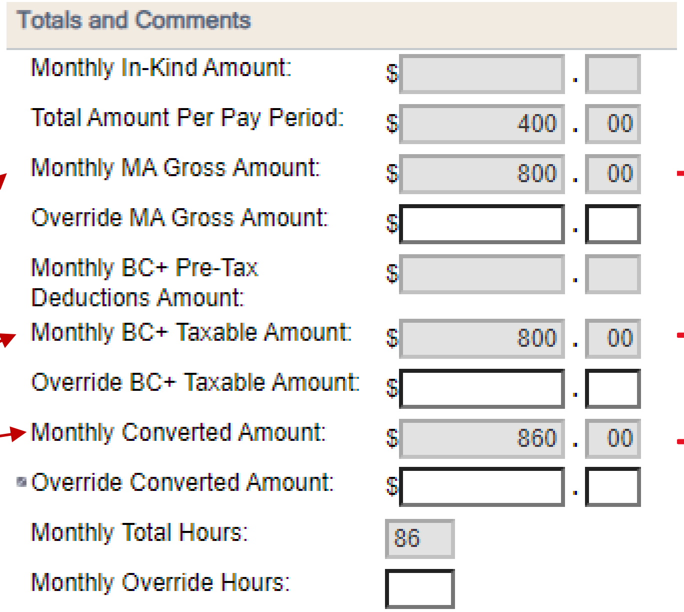


Proper use of overrides for Earned Income

Anatomy of an Employment page: Income



This is referred to as the Dynalist. Information here will be automatically recalculated to a monthly format for each program.



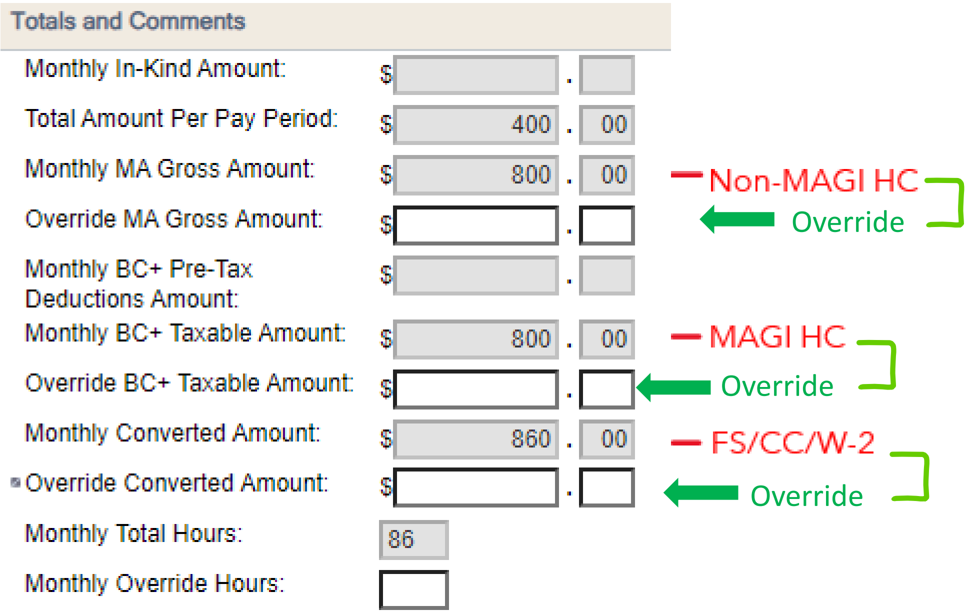
Non-MAGI HC

MAGI HC

FS/CC/W-2

Monthly amounts will be displayed here

Each monthly total has a corresponding override field.



Totals and Comments

Monthly In-Kind Amount:	$	.
Total Amount Per Pay Period:	$ 400	. 00
Monthly MA Gross Amount:	$ 800	. 00
Override MA Gross Amount:	$	.
Monthly BC+ Pre-Tax Deductions Amount:	$	.
Monthly BC+ Taxable Amount:	$ 800	. 00
Override BC+ Taxable Amount:	$	.
Monthly Converted Amount:	$ 860	. 00
Override Converted Amount:	$	.
Monthly Total Hours:	86	
Monthly Override Hours:		

Any number entered in the override field will be used to determine eligibility for that program, INCLUDING expedited issuance for FS. Any info in the Dynalist for that program will be ignored by CWW.

SO…

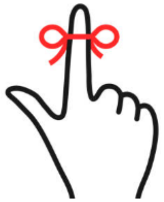
When should we use overrides?

Good times to use overrides:

- When income cannot properly be counted by using the Dynalist
- When using *actual* income for a backdated or final month
- When there is no income information reported or found. Ex. New Hire with no FDSH/SWICA info is found.
- When we need to temporarily zero income for unpaid leave or seasonal work

When we shouldn’t use overrides:

- When income CAN properly be counted by using the Dynalist
- When there is new or changed income, and amounts have been reported or found



Reminder – Zero in an override field can generate Potential Errors, prevent system checks like Reasonable Compatibility, and affect Expedited FS issuance. Use caution when putting Zero as an override to avoid over verification or incorrect issuance

Remember that the system is running checks in the background and sometimes we don't need verification, even if something has not yet been verified. Examples:

- HC cases that meet "Reasonable Compatibility" per process help 4.3.5.5, BC+ handbook 9.12, or Medicaid handbook 20.3.8.1

- BC+ cases where all eligible members are on an extension

- Income has ended in a month prior to the ongoing month being tested. Ex. Income ended 07/05/26, when running the case on 07/10/26 we are looking at 08/2026 forward so no verification of 07/2026 Income is needed

- Assistance Group is failing

If you are unsure why a case is passing or failing when you believe it should pend, please check with a lead or supervisor. DO NOT enter overrides at $0 or Q? income that is not truly questionable just to get a case to pend