**ASSET VERIFICATION SYSTEM AND ASSET REASONABLE COMPATIBILITY TRAINING SUPPLEMENT**

Here are some key topics/ideas to think about while completing the State training:

* AVS processing differences between Application, Renewal, and Change Report
* When to use “?” and “Q?” during the AVS process and how it impacts the VCL
* The importance of using the client’s self-reported asset values for AVS purposes
* Importance of AVS alerts and why working these alerts timely is necessary
* Possible processing scenarios when manual AVS requests are necessary

**NOTE**: These are pre- and post-COVID rules. For the temporary policies related to AVS, use the Temporary Processes Guide located here: <https://prd.cares.wisconsin.gov/help/ph/ph.htm>

**AVS REFERENCE GUIDE**

**PROCESS HELP 50.4 -** [**https://prd.cares.wisconsin.gov/help/ph/process\_help/e50/50.4.htm**](https://prd.cares.wisconsin.gov/help/ph/process_help/e50/50.4.htm)

**Ops Memo 18-14 -** [**https://www.dhs.wisconsin.gov/dhcaa/memos/18-14.pdf**](https://www.dhs.wisconsin.gov/dhcaa/memos/18-14.pdf)

**Ops Memo 19-07 -** [**https://www.dhs.wisconsin.gov/dhcaa/memos/19-07.pdf**](https://www.dhs.wisconsin.gov/dhcaa/memos/19-07.pdf)

**TLQA Table from CWW (AVS Assets? Y or N):**



**ASSET VERIFICATION SYSTEM AND ASSET REASONABLE COMPATIBILITY FOLLOW-UP QUIZ**

REMINDER: You can use program resources to help you answer the questions below (examples include Medicaid Handbook, Process Help, and/or Ops Memos).

1. **FILL IN THE BLANK:** For Instructions on using AVS, see \_\_\_\_\_\_\_\_\_manual section\_\_\_\_\_\_\_\_\_\_\_.
2. **TRUE OR FALSE:** AVS Alerts 545, 546, and 547 should be worked no later than the DATE DUE listed on CMWA.
3. **TRUE OR FALSE:** AVS automatically initiates for cases that are due for EBD MA renewals by the second Saturday of the 10th month of eligibility.
4. **Workers will need to manually initiate an AVS request when (circle all that apply):**
5. The member reports a Person Add and that person is now part of the assistance group (ex. Husband)
6. Transitioning from BadgerCare+ to EBD MA
7. the client requests an Early Renewal
8. AVS request was not sent for renewal
9. Workers never have to manually initiate AVS
10. **TRUE OR FALSE:** You cannot deny an EBD application based on self-reported asset values when the client has self-declared assets that exceed program limits.
11. **At application, for all self-declared assets that are unverified, what steps below should the worker follow (circle only one):**
12. Enter $0.01 for all asset values, regardless of what client reported, then use “Q?” for all assets that are unverified.
13. Enter asset values as reported by the client. Enter $0.00 for any assets that values were not provided. Enter “?” for the verification code of all unverified assets.
14. Ignore what the client has reported for asset values and enter “?” for the verification code of all unverified assets.
15. It doesn’t matter how the values are entered or how “?” or “Q?” is used as the system knows how to handle each asset.
16. **FILL IN THE BLANK: List the months requested by AVS for each program type below (note this is also the months to requested if manually initiating AVS):**
	* EBD MA – Application month plus \_\_\_ preceding months
	* MSP (except QMB) – Application month plus \_\_\_ preceding months
	* QMB – Application month plus \_\_\_\_ preceding months
	* LTC – Application month plus \_\_\_\_ preceding months